



BACHELOR OF LANDSCAPE ARCHITECTURE PROGRAM GUIDE

Department of Landscape Architecture
College of Built Environments
University of Washington

Spring 2022

Welcome to the BLA Program!

This guide is intended to provide you with BLA program requirements and policies, information about Department and College resources, and selected references to University resources. For University requirements and policies, please refer to the appropriate UW website. If you have questions about or suggestions for this guide, contact the Undergraduate Program Adviser.

IMPORTANT CONTACTS

Undergraduate Program Adviser/Administrative Support

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Department Chair

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Department Office

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To Schedule an Appointment

Department website:
[PEOPLE/OFFICE HOURS](#)

IMPORTANT PROGRAM RESOURCES

BLA Program Guidelines: information about policies and requirements, facilities and helpful hints.

BLA Curriculum Guide: explains course requirements, sequencing, and waiver requirements.

Degree Audit Request System: (DARS) Grad School – online audit of progress fulfilling degree requirements

BLA Degree Checklist: Department form to track student's progress fulfilling degree requirements

BLA Typical Sequence Chart: outlines when courses should be taken to complete degree on time

IMPORTANT WEBSITES

[Department Website](#) everything you need to know about the MLA program and department

[UW Course Catalog](#): course description and quarter offered for all courses at UW

[UW Time Schedule](#) listing of all courses offered for a specific quarter (faculty, times, location)

[UW Academic Calendar](#) dates for registration, add/drop, instruction, tuition fee deadlines + holidays

[UW Tuition Rates](#) current tuition tuition rates and FAQ

LAND ACKNOWLEDGEMENT

The Department of Landscape Architecture acknowledges the Coast Salish peoples of this land where we work and study. The land which touches the shared waters of the Duwamish (Dkhw'Duw'Absh) people and all the tribes and bands of the Muckleshoot (bəqəłšutucid), Suquamish (suq'wabšucid) and Tulalip (dx'wɫilap).

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1. VISION: URBAN ECOLOGICAL DESIGN

Our Vision for Landscape Architecture is to lead the allied design and planning fields towards creating a future that is sustainable and enhances quality of life. We look to accomplish this through Urban Ecological Design, which integrates site, landscape and people in a design practice that is functional and artful. We are committed to an interdisciplinary approach to project-based learning in Urban Ecological Design with emphasis in our teaching, research, and scholarship to deepen our collective knowledge in *Ecological Infrastructure*, *Culturally-Based Place-Making*, *Design Activism*, *Design for Ecological Literacy*, and *Human and Environmental Health*.

Culture plays a significant role in our perception, interpretation, and expression of place. Each place is the product of interacting social and cultural forces on our surrounding environments. Over time, communities simultaneously adapt their environments to their needs and become adapted to the unique conditions in which they occur. These interactions create distinctive places that embody each culture's functional needs and values. Landscape architecture seeks to explore this relationship between culture and the environment so that our work in design emerges responsively to the unique needs and values of each place. Landscape architects also play a significant role in addressing historic and cultural landscapes. We recognize the potential of powerful contemporary social, economic and technological forces to disconnect culture from place with the resulting sense of individual alienation and displacement. While we do not have singular answers to these problems, our approach to design attempts to consider and reconcile these factors in our work.

2. JUSTICE, EQUITY, DIVERSITY AND INCLUSION

Inclusive Learning

The Department of Landscape Architecture supports and promotes the development of a learning community that is inclusive and respectful. Diversity may be reflected by differences in race, culture, age, religion, sexual orientation, socioeconomic background, and myriad other social identities and life experiences. The goal of inclusiveness, in a diverse community, encourages and appreciates expressions of different ideas, opinions, and beliefs, so that conversations and interactions that could potentially be divisive turn instead into opportunities for intellectual and personal enrichment.

A dedication to inclusiveness requires respecting what others say, their right to say it, and the thoughtful consideration of others' communication. Both speaking up and listening are valuable tools for furthering thoughtful, enlightening dialogue. Respecting one another's individual differences is critical in transforming a collection of diverse individuals into an inclusive, collaborative and excellent learning community. Our core commitment shapes our core expectation for behavior inside and outside of the classroom.

Department's Commitment to Social Justice, Equity and Outreach

The Department of Landscape Architecture recognizes the value that diverse perspectives bring to professional education and scholarly endeavor. Accordingly, we are committed to improving our recruitment and retention of students, faculty and staff from groups that are historically underrepresented in our department and profession.

We have identified the following strengths in the department and recognize that we should build on these assets as we improve our efforts to increase the diversity of our applicant pool and to improve the retention of current students, faculty and staff.

- Faculty research and teaching addresses a broad range of issues relevant to the needs and concerns of underprivileged and/or underrepresented communities.
- Justice, Equity, Diversity and Inclusion Committee for faculty, staff, and students.
- Outreach to K–12 is already a strong part of our studio curriculum and the subject of research of several faculty members thus expanding the community that understands what landscape architects do and what the profession offers.
- Faculty members lecture and serve as guest reviewers in programs around the world offering opportunities to reach out to potential applicants from multiple and diverse places, cultures and backgrounds
- Our faculty is a diverse body of scholars, practitioners and teachers comprised of tenure-track academics as well as adjunct and affiliated faculty members and lecturers that come from the profession and practice.
- Community service-learning is a major component of our BLA and MLA curricula. Through service-learning studios, students and faculty work with underprivileged communities where they interact with community members including parents and youths and engage in cross-cultural learning.
- Studios and courses are offered that focus on social equity in local communities thus bringing all students into discussions of social, economic and environmental justice and

equity.

College of Built Environments Race + Equity Initiative

The College of Built Environments is committed to fostering a diverse and inclusive community of built environments scholars. Our work as stewards of the built environment demands that we continually engage and incorporate diverse and culturally relevant perspectives and approaches. As practitioners, professionals, organizers, activists and community leaders, we care deeply about the places in which we live and the direction in which our communities are going. We know that innovative thinkers and collaborators are vital to the needs of our increasingly urban lives. Thus our goals are simple – to produce graduates who will lead their professions and contribute to the creation of smart, healthy and inclusive communities; and to pursue research that addresses solutions to the issues of equity, justice, urbanism, globalism and sustainability. Learn more about the [CBE Race + Equity Initiative](#).

University's Commitment to Social Equity

UW President Ana Mari Cauce launched a [Race and Equity Initiative](#) in Spring 2015 with a challenge: that all of us — students, faculty, staff and university leadership — take personal responsibility for addressing our own biases and improving our university culture.

Diversity Resources

See the [Department website](#) for a list of resources available to students of diverse backgrounds at UW.

Additional information: [UW//LA Justice, Equity, Diversity and Inclusion](#)

3. **BLA CURRICULUM**

The University of Washington Department of Landscape Architecture offers a fully accredited professional Bachelor of Landscape Architecture (BLA) degree program that empowers students with knowledge and skills in Urban Ecological Design to address emerging challenges in our built environments. Please refer to the Department website to learn more regarding our focus on [Urban Ecological Design](#).

Detailed information on the BLA curriculum including course requirements, studio and directed elective policies, and course sequence descriptions can be found in the BLA Curriculum Guide.

4. CHARTING YOUR COURSE—AND MAKING THE MOST OF THE JOURNEY

Advising

The Undergraduate Program Adviser provides advising on BLA curriculum and program questions for students, tracks course requirements for graduation, holds BLA information meetings for prospective students, and serves on the BLA Admissions Committee. You will meet quarterly with the Undergraduate Program Adviser for course planning and can schedule individual meetings as well. Jennie Li is the current Undergraduate Program Adviser. You may set up an appointment to meet with them (<https://larch.be.uw.edu/students/office-hours/>) or email them your questions (jencyli@uw.edu).

Departmental Honors

Departmental Honors allows students the opportunity to explore their chosen major in greater depth. To receive Departmental Honors with the Bachelor of Landscape Architecture, students must apply to the program and fulfill the following requirements:

- GPA: Minimum 3.30 cumulative UW GPA + minimum 3.50 cumulative in the major
- Complete 9-credits of advanced studies (498-level and above) for credit. There are two pathways to enter and complete the Honors program:
 - Option A: 6-credits must be completed through a Built Environment (BE) Interdisciplinary studio or MLA-prioritized Advanced studio. The remaining 3-credits can include graduate level lectures, seminars, or independent study in L ARCH and CBE and other approved courses.
 - Option B: All 9-credits are fulfilled through graduate level lectures, seminars, or independent study in L ARCH, CBE and other approved courses, with no more than 3-credits applied towards L ARCH independent study.
- Honors students must also complete a portfolio and submit it to the departmental adviser for review.

Departmental Honors Admissions

Interested students should submit an application to the undergraduate program adviser. The application consists of a short statement of interest expressing why you hope to participate in the Departmental Honors program and courses/topics you would explore (100-200 words). The application should also include a proposed schedule of the courses and credits you plan to take. See the [BLA Honors Application Form](#) to apply.

The Department will evaluate students based on their statement and their grades and progress in the program thus far.

Students will be eligible to apply for the Honors in the Spring Quarter of their first year in the program. Once admitted, students are invited to join the UW Interdisciplinary Honors community and will be eligible to apply to a variety of [Honors specific scholarships](#).

Minors, Certificates, and Dual Degrees

Depending upon your own career goals and your previous studies, you may wish to pursue a Minor, Certificate, or complete another degree while undertaking your BLA. If you have specific interests and plan strategically, you can complete a Minor or Certificate without committing to further quarters of study or excessively heavy course loads. With Minors or Certificates in related fields, the requirements for these may overlap with the BLA requirements. Completing another degree (Dual Degree) typically requires more time, unless you have made significant progress toward the other degree prior to entering the BLA program. If you wish to pursue such additional studies, schedule an appointment with the undergraduate program adviser early in your studies.

Certificates and Minors in related fields you may wish to explore include—this isn't an exhaustive list:

[CBE Certificate in Urban Design](#)

[CBE Certificate in Historic Preservation](#)

[Minor in Urban Design and Planning](#)

[Minor in Architectural Studies](#)

[Minor in Construction Management](#)

[Minor in Real Estate](#)

[Minor in Environmental Studies](#)

[Minor in Ecological Restoration \(ECORES\)](#)

[Minor in Environmental Science and Resource Management \(ESRM\)](#)

Quarterly Course Planning Meetings

Prior to the opening of registration, the Undergraduate Program Adviser will schedule a course planning meeting for current BLA students to attend. The meetings include an overview of the L ARCH courses students will need to take, discussion about available Directed Elective courses students may take (including insights from students who have taken certain courses) and informal question and answer.

If you have questions specific to your situation, you should schedule an individual meeting with the Undergraduate Program Adviser in addition to the quarterly course planning meeting.

Individual Meetings

As you undertake your studies in the BLA Program, you are encouraged to meet with the Undergraduate Program Adviser for questions you may have about course planning. For some questions, an email may be most useful. You can also make an appointment, visit [Office Hours + Student Advising](#).

Tracking DARS

You may already be familiar with the [UW Degree Audit Reporting System \(DARS\)](#). You should refer to DARS as you track your progress towards fulfilling graduation requirements. If you find errors in DARS, please contact the Undergraduate Program Adviser.

Your Student File

The Department of Landscape Architecture keeps a digital folder for each student in the program, which includes documentation on planning and progress of your BLA studies. These files are kept secure. You may request your file when meeting with the Undergraduate Program Adviser.

Faculty Office Hours

Each faculty member in Landscape Architecture has office hours. You are encouraged to sign up and meet with faculty. If you have questions about a course you're currently taking or want to learn more about a course or about the profession, a face-to-face meeting may well accomplish more than an email correspondence. To make an appointment, visit [Office Hours + Student Advising](#) on the website.

UW Student Chapter of American Society of Landscape Architects (UWASLA)

The [University of Washington Chapter of the American Society of Landscape Architects \(UWASLA\)](#) engages students with each other, with the local professional community, and with the larger profession in myriad ways. Watch for announcements on upcoming meetings and get involved! You may join the ASLA as a student affiliate. See the [ASLA website](#) for more information about this organization and the profession or visit the [Washington Chapter of ASLA website](#).

Student Mentor Program

For several years, a mentor program initiated by students has connected individual students with a local landscape architecture professional for informal mentoring. This is a wonderful opportunity for you to get acquainted with a local practitioner and learn from them. Watch for announcements about this program through the UWASLA chapter.

Student Service in the Department Activities

There are many opportunities for students to be involved in Department Activities; these are typically announced by email or our MS Teams discussion board. Such opportunities include participation in preparing for special events that the Department hosts, taking part in events where the Department may be represented on campus, providing student work for accreditation visits, and serving on committees.

5. BLA EVALUATION AND PERFORMANCE POLICIES

adopted by the faculty September 23, 2010; updated January 29, 2021

The Department of Landscape Architecture considers the careful and fair evaluation of student work, using grades and other formalized methods, to be a crucial part of the evaluation of student work. The grading policy elaborated here is guided by University of Washington policies as well as guidelines published in the UW's Faculty Resources on Grading.

Department of Landscape Architecture Grading Guidelines

The numeric grades with interpretive statements serve as a guideline only, as grading standards are at the discretion of the faculty. *Minimum grades noted below for BLA students are requirements.*

Grade	Interpretive Statement
3.8 - 4.0	Exceptional performance: work at this level is creative, thorough, well-reasoned, insightful, well executed, and shows clear recognition and an incisive understanding of the salient issues. Work of exceptional, professional quality.
3.5 - 3.7	Strong performance: work at this level shows signs of creativity, is thorough and well-reasoned, and demonstrates clear recognition and good understanding of the salient issues.
3.2 - 3.4	Good performance: work at this level is well-reasoned and complete and shows some signs of creativity with a growing recognition and understanding of the salient issues.
3.0 - 3.1	Competent performance: work at this level is well-reasoned and complete, but not especially creative or insightful; Understanding, while competent, warrants improvement.
2.5 - 2.9	Minimally competent performance: moderately well-reasoned with indications that understanding of the important issues could be improved upon and expanded.
2.0 - 2.4	Poor performance: with indications that understanding of the important issues is less than complete and perhaps inadequate in other respects.
Below 2.0	Unacceptable work: Understanding of salient issues and overall performance indicate further study is required prior to continuing to more advanced work in the professional program. While work meets University requirements, it does not meet minimal professional degree expectations.
<i>FOR BLA:</i>	<i>BLA students must earn a minimum grade of 2.0 in all courses required for the BLA degree program. For any grade below 2.0, the student will receive undergraduate credit for the course if it is 0.7 or above but must repeat the course and achieve a minimum 2.0 grade in order to apply it to completion of BLA degree requirements.</i>

Letter Grades

Landscape Architecture courses may have evaluation with letter grades instead of numeric grades, using the UW "Standard Grading System" shown here, excerpted from [Office of the Registrar](#).

- N** In Progress - Indicates that the student is making satisfactory progress and a final grade will be given at the end of the quarter the work is completed. Used only for thesis, research, and hyphenated courses (courses not completed in one quarter) and courses numbered 600, 601, 700, 750, and 800. An "N" grade carries with it no credit or grade until a regular grade is assigned.
- I** Incomplete - An Incomplete is given only when the student has been in attendance and has done satisfactory work until within two weeks of the end of the quarter and has furnished proof satisfactory to the instructor that the work cannot be completed because of illness or other circumstances beyond the student's control. A written statement of the reason for the giving of the Incomplete, listing the work which the student will need to do to remove it, must be filed by the instructor with the head of the department or the dean of the college in which the course is given. [See website listed above for further details]
- S** Satisfactory grade for courses taken on a satisfactory/not-satisfactory basis - An S grade is automatically converted from a numerical grade of 2.0 or above for undergraduates. The grade S may not be assigned directly by the instructor but is a grade conversion by the Office of the University Registrar. Courses so graded can only be used as free electives and cannot be used to satisfy a University, college, or department course requirement. S is not computed in GPA calculations.
- NS** Not-satisfactory grade for courses taken on a satisfactory/not-satisfactory basis - A grade less than 2.0 for undergraduates is converted to NS. NS is not included in GPA calculations. No credit is awarded for courses in which an NS grade is received.
- CR** Credit awarded in a course offered on a credit/no-credit basis only or in courses numbered 600, 601, 700, 750, and 800 - The minimum performance level required for a CR grade is determined, and the grade is awarded directly, by the instructor. CR is not computed in GPA calculations.
- NC** Credit not awarded in a course offered on a credit/no-credit basis only or in courses numbered 600, 601, 700, 750, and 800 - The grade is awarded directly by the instructor and is not included in GPA calculations.
- W** Official withdrawal or drop from a course after the fourteenth calendar day of the quarter through the seventh week - to be followed by a number representing the week in which the course was dropped. An official withdrawal is not computed in GPA calculations. Students who do not officially drop a course(s) will receive a grade of 0.0. For DL-suffix courses that do not follow the quarter schedule, the grade W shall be assigned to any course dropped after the fourteenth calendar day after the start of the course and more than two weeks before the end of the maximum term for completion of the course, as specified at the time of registration. The date of withdrawal shall be noted on the transcript.
- HW** Hardship Withdrawal - Grade assigned when a student is allowed a hardship withdrawal from a course after the fourteenth calendar day of the quarter. HW grades are not computed in GPA calculations."

Grade Calculation and Submission

Course syllabi include a clear description of assessment measures and grade calculations.

Grades will reflect the student's academic performance in the course. University policy and federal law assert that faculty may not grade on the basis of student behavior (see [Faculty Resource on Grading - Academic Conduct - Grading Issues Related to Conduct](#)). In many Landscape Architecture courses; however, interpersonal interaction and contribution to overall class effort are important aspects of student learning; in these cases the student's participation in class (but not merely attendance or behavior) is evaluated.

Faculty assign grades to all students in their courses by deadlines stated on the University's Academic Calendar.

BLA Academic Performance and Continuation Policy

Purpose

The Bachelor of Landscape Architecture degree at the University of Washington is a professionally accredited degree that contributes to criteria for gaining licensure to practice as a landscape architect. Thus, the Department of Landscape Architecture has established an academic performance and continuation policy for students pursuing this degree in order to document sufficient competency in the areas of study required by the Professional Accreditation Board (LAAB). This policy is in addition to University of Washington regulations governing scholastic eligibility for continuance.

The purpose of this Academic Performance and Continuation Policy is to identify and assist Bachelor of Landscape Architecture program students whose academic performance indicates they are not acquiring adequate knowledge and skills necessary for satisfactory professional performance.

Basic Criteria for Satisfactory Progress

BLA students must earn a minimum grade of 2.0 in each course required by the BLA degree program.

Performance of students with a grade falling below the required minimum will be subject to review by the undergraduate program adviser.

Review and Notification of Progress

The Department of Landscape Architecture will review student academic progress quarterly. If a student's performance fails to meet the academic standards outlined above in any quarter, departmental action may include, but are not limited to the following:

- A written notice that the student must repeat a course/courses and earn a specified grade and/or that the student must do additional coursework to demonstrate adequate mastery of the subject matter in which deficiencies are indicated.
- A requirement that the student meet with the undergraduate program adviser to develop a written contract between the student and the department outlining specific measures and goals for improvement of academic performance.
- The undergraduate program adviser will also track the cumulative GPA each quarter. If students fail below a cumulative 2.50 GPA, they will need to meet with the undergraduate program adviser before registering for the following quarter.

All departmental action documents will specify a definite time frame in which the required measures for improvement must be completed.

Review Determinations

A review of a student's performance can result in one of three general responses or courses of action: (1) a warning; (2) probation or (3) final probation.

1. **Warning**

Recommended for students who fail to earn a minimum grade of 2.0 in any one course required for the BLA degree program will receive a written notification from the undergraduate program adviser. The notice will inform the student of the requirement to repeat the course and/or undertake additional coursework to demonstrate adequate mastery of the subject area. Action taken as indicated above will be initiated and documented by the BLA program and the department.

2. **Probation**

Students who fail to earn a minimum grade of 2.0 in more than one course required for the BLA degree program in any single term or students who fail to earn a minimum grade of 2.0 in any one course required for the BLA degree program in successive academic terms will be placed on probation. After being notified of probation status, students must meet with the undergraduate program adviser. Students who do not meet with an adviser will be restricted from registering in future quarters.

3. **Final Probation**

Final probation is recommended for students who have not corrected the condition(s) that caused the probation recommendation within the time limit specified by the Department. This final probation is also recommended for students who fail to progress toward completion of the BLA program. A student will be carried on final probation status for one quarter. Failure to address condition(s) that caused final probation status can result in dismissal from the BLA program.

Petitioning for Reinstatement to BLA Major

Students who are dismissed from the BLA major but are in good standing with the University may petition for reinstatement by writing a formal letter to the Chair of the Department of Landscape Architecture. Included in the letter should be any additional information in support of the student or any other information that the student believes is relevant. The Department Chair and the undergraduate program coordinator will review carefully all the available information and then decide whether or not the student can be reinstated in the program and whether academic probation should be considered for another quarter. The Department Chair will respond to the appeal within 30 days.

Students who are dropped from the University for low scholarship and dismissed from the BLA program will need to petition for reinstatement through both the University and the College of Built Environments. The student should follow University reinstatement procedures and submit one copy of the petition to the UW Reinstatement Committee and one to the Dean of the College of Built Environments. If the UW Reinstatement Committee agrees to reinstate the student to the Chair of the Department of Landscape Architecture and Undergraduate Program Adviser will determine whether or not to reinstate the student into the BLA degree program.

6. GENERAL DEPARTMENT INFORMATION + RESOURCES

UW NetID | UW Email Account

Each student at UW has a unique UW NetID (which also serves as your UW email (ending in @uw.edu)). Your UW NetID provides access to all UW information and online services. The Department, College, and University will use your UW email address for all communications. If you prefer to use a different email account, please set up message forwarding on your UW email account so you do not miss any emails.

Department MS Teams

Beginning with the 2020-21 academic year, the department is using MS Teams as a discussion forum for students and faculty. All students are members of the Department Team (UWCBE_LARCH) and should actively use the forum for asking questions, communicating with other students, and learning about department updates and events. Contact the undergraduate program adviser to gain access to the Department Team.

Student Files

Each student and graduate of the program has a confidential file containing admissions materials, grade slips, and copies of correspondence. See the "University Policy on Student Education Records" (Washington Administrative Code 478-140-010 - copies are available at the Registrar's Office, Schmitz Hall), for specifics on student access. Student files are private, and access is available only to those persons and for those purposes specified by University policy. Student files are not to be removed from the Department Office.

Faculty, Lecturer and Staff Mailboxes

Faculty, lecturer and staff mailboxes are located in the Department office. Students are encouraged to put non-urgent messages in these. Messages that require a timely response are best sent via email, particularly for Lecturers who typically are not on campus daily or during quarters in which they are not actively teaching.

Faculty, Lecturer and Staff Office Hours

Appointments to meet with Faculty, Lecturers and Staff can be made through the department website.

Faculty Meetings

Regularly scheduled and publicized faculty meetings are held for discussion of Departmental matters and for all Departmental policy making. Voting members include the faculty. Departmental meetings are open to all.

Departmental Committees and Student Representation

Most Departmental Committees include student membership, normally elected by the students and appointed by the Department Chair. All committee and Departmental meetings are open to all students except some promotion and tenure meetings.

Department Office Hours

The Department office is open 9:00 a.m. to 5:30 p.m., Monday through Friday. Any business you may have with the office should be conducted during these hours.

Department Activities, News + Social Media

Everything you need to know is here – [UW//LA website](#) [Student Resources + Info](#)
Facebook – [facebook.com/uwlarch](#)
Instagram - @uw_landscapearchitecture

7. CBE FACILITIES, EQUIPMENT AND RESOURCES

Gould Hall, Architecture Hall and Community Design Building

The College of Built Environments is housed in three buildings on the Seattle Campus – Gould Hall, Architecture Hall and the Community Design Building.

More information about CBE's facilities can be found on the CBE website - be.uw.edu/spaces/facilities/

Building Access

Students' UW Husky Cards are validated for access to the 312 Studio, outside doors of Gould Hall and Architecture Hall, and the Digital Commons. Graduate students assigned to the thesis studio space (Gould 106) must obtain an entry code for the door from their instructor or the Department Administrator. Husky cards for students enrolled in a course in the Community Design Building are programmed for access to outside doors.

CBE Library

The CBE Library is conveniently located on the third floor of Gould Hall. It is an essential resource for research and learning. Familiarize yourself with the resources available at the CBE by visiting its website. Students have access and borrowing rights from all UW Libraries.

Students may also borrow laptops, projectors, and digital cameras from the CBE Library.

UW Library website: lib.washington.edu/

CBE Computing

CBE Computing has useful information including plotting, equipment for loan, and access to software.

CBE Computing: be.uw.edu/spaces/computing/

Software + Tutorials

Landscape architecture requires strong visual communication skills including both hand drawing and digital composition. If digital tools are new to you, spend some time learning your way around the computer and some of the basic software programs for design. Professionals make use of a wide variety of programs including ArcGIS, Rhino, AutoCAD, Sketch Up (download for free) and Adobe Photoshop, Illustrator, and InDesign. The more familiarity you arrive with, the easier the transition will be.

UW IT Connect offers free and discounted software and several online tutorials for enrolled students in web publishing, graphics and design, digital video, and digital audio.

UW IT Connect: be.uw.edu/spaces/computing/

[LinkedIn Learning](#) offers online tutorials. You can access LinkedIn Learning for free through University of Washington using your NetID..

Seattle Public Library: spl.org/

CBE Digital Commons

CBE's digital resources are centralized in the Digital Commons located in the basement of Gould Hall. The Digital Commons has individual Mac and Windows workstations, a 30-seat classroom, scanners, printers, and plotters and meeting areas. See the Digital Commons website for details about hours of operation, support and use of equipment.

Digital Commons: be.uw.edu/spaces/computing/digital-commons/

Archnet

Archnet is a design studio technology services group within the College of Built Environments. Archnet provides technology and design studio computing resources, supporting Windows and Mac OS design studio workstations, personal computers, design applications, scanners, printers, and plotters to the CBE community. The Archnet help desk, printers, and plotters are located in Architecture Hall, room G51.

Archnet website: be.uw.edu/spaces/computing/archnet/

CBE Fabrication Laboratories

Located on the ground floor of Gould Hall, the CBE Fab Lab is a large, fully staffed, and equipped wood and metal shop that provides students with the opportunity to design and build projects. Laser cutters and other digital fabrication tools are available for use with appropriate training and orientation. It is a great resource for model making. The facility is available during open fab lab hours posted at the entrance of the lab. For instructions on using the lab facilities, please speak with the lab technician or the lab manager.

Digital Fabrication Lab: be.uw.edu/spaces/maker-spaces/fabrication-labs/

Third Floor Laser Cutter

An additional laser cutter is available for reservation and use outside of the third floor studio entrance by the department office (Gould 350). Use of laser cutters is for students and faculty who have received specialized training from Fabrication Lab staff. Individuals requesting training should send a request to belaser@uw.edu.

Photo Laboratory

The Photo Lab and Lighting Studio, in the basement of Gould Hall (Gould 019), houses a traditional film darkroom and a studio space for lighting and shooting models, furniture, and other student work.

Lighting studio staff are available to assist students photograph their work on student personal devices. The BE Library has some photography equipment available for student checkout; inquire at the library circulation desk, Gould 334.

The darkroom is open to currently enrolled students in ARCH 410 or 413, with current hours posted outside the Photo Lab door. On a space-available basis, students with prior training in the lab may pay a quarterly materials fee to use the facility.

Photo Lab: be.uw.edu/spaces/maker-spaces/photo-lab/

Design Studio Spaces

The studio spaces are a primary place for working and learning during the program. It is also a communal space shared by the entire department. Each student who takes a studio class is typically assigned a desk in the studio space. The location of their desks may shift from one quarter to the next depending on the size of the class and the need for studio arrangement. It is essential that students keep their work area clean, particularly at the end of each quarter, in order to maintain a healthy and enjoyable environment for everyone. At the end of each quarter, all students must participate in cleaning the studio space.

See Department Studio Policy for further details: larch.be.uw.edu/student-resources/

Fishbowl

The Fishbowl is a communal meeting/work space located within the third floor studio that can be reserved by faculty, staff and students for courses, program related meetings or social gatherings. Use for courses will be prioritized.

Make reservations via the Department website - larch.be.uw.edu/student-resources/fishbowl/

Gould Gallery

Gould Gallery comprises both exhibition and educational space in the form of three galleries and a multifunctional studio/classroom. The creation of the gallery and studio space allows CBE to showcase and enhance all of the disciplines through exhibition, contribute valuable flexible educational space for seminars and studios, and foster a culture of cross-disciplinary ideas and research that impact our community at large.

See past exhibits here - <https://be.uw.edu/spaces/gould-gallery/past-exhibits/>

The Buzz BE Café

A small café and gathering space is located in the main courtyard of Gould Hall.

The Dean's Office

Dean's office is located in 224 Gould. The Dean's Office is always open to visits by students. If you would like to make an appointment with the Dean, see Assistant to the Dean, Brittany Faulkner (bfaulk@uw.edu).

CBE Website

Everything you need to know about the College is here! be.washington.edu/

8. UNIVERSITY OF WASHINGTON RESOURCES

Husky Card

The Husky Card is the official identification card for members of the UW community. It provides access to a variety of services and opportunities, including access to campus libraries.

For more information: hfs.uw.edu/Husky-Card-Services

Student Health & Wellness

[Husky Health & Well-Being](#) is the central hub for a wide range of health and wellness services, from medical care and counseling services to recreation classes, safety resources, peer health advocacy, training and more.

[The Counseling Center](#) provides a safe environment to help students explore the challenges of life and learning through counseling, outreach, preventive programming, advocacy, and consultation.

Hall Health Center, 4060 E. Stevens Way NE (206-685-1011) offers high-quality primary and specialty care to the UW community. UW-Seattle students are eligible for a number of health services at no further cost as a part of the UW Services & Activities Fee. Note: students are only eligible during quarters that they are enrolled in UW-Seattle classes.

Hall Health: <https://wellbeing.uw.edu/unit/hall-health/>

Access + Accommodations

Disability Resources for Students (DRS), supports students who have a temporary health condition or permanent disability that requires accommodations (conditions include but not limited to; mental health, attention-related, learning, vision, hearing, physical or health impacts). Students are encouraged to contact DRS at 206-543-8924 or uwdrs@uw.edu or <http://depts.washington.edu/uwdrs/>. DRS offers resources and coordinates reasonable accommodations for students with disabilities and/or temporary health conditions. Reasonable accommodations are established through an interactive process between you, your instructor(s) and DRS. It is the policy and practice of the University of Washington to create inclusive and accessible learning environments consistent with federal and state law.

Religious Accommodation

Washington state law requires that UW develop a policy for accommodation of student absences or significant hardship due to reasons of faith or conscience, or for organized religious activities. The UW's policy, including more information about how to request an accommodation, is available at [Religious Accommodations Policy \(https://registrar.washington.edu/staffandfaculty/religious-accommodations-policy/\)](https://registrar.washington.edu/staffandfaculty/religious-accommodations-policy/). Accommodations must be requested within the first two weeks of this course using the [Religious Accommodations Request form \(https://registrar.washington.edu/students/religious-accommodations-request/\)](https://registrar.washington.edu/students/religious-accommodations-request/)

Undocumented Student Resources

UW wholeheartedly welcomes and supports undocumented students of all ethnicities and nationalities in all graduate and undergraduate programs. Leadership Without Borders (depts.washington.edu/ecc/lwb/for-students) provides resources and guidance for undocumented students.

Housing

Since the housing market is very tight in the Seattle area, students should make housing arrangements as early as possible, ideally several weeks before classes begin. The University has a Housing Office in 301 Schmitz Hall which maintains University residence halls and has a rental listing referral board. The graduate student "grapevine" can also be very helpful as well as our Incoming Student channel on MS Teams.

U-Pass and Parking

The U-PASS is a bus pass plus more. Loaded right onto the Husky Card, the U-PASS provides students with a variety of low-cost transportation options—from unlimited rides on buses, commuter train service and light rail,

to vanpooling and discounted impromptu carpooling. Student U-PASS is a universal program for eligible students on the Seattle campus. All students who pay the Service & Activities Fee (SAF) are automatically U-PASS members and are required to pay the U-PASS fee. Students not eligible for a universal U-PASS can purchase U-PASS membership.

U-PASS: facilities.uw.edu/transportation/student-u-pass

UW Discount Program: <https://depts.washington.edu/wholeu/bnmicl/pages/discounts.html>

Parking for students on campus is very limited. Contact [Transportation Services](#) additional information.

Parking for Physically Handicapped: Physically handicapped students must obtain a certificate from a physician and a Disability Parking Request from Hall Health Center indicating that a special parking assignment is essential in order for them to perform their assigned duties or to attend classes.

UW Student Guides

A comprehensive reference for UW students. It includes the time schedule, academic calendar, and tuition rates.

Student Guide: washington.edu/students/

9. PROFESSIONAL RESOURCES

American Society of Landscape Architects (ASLA)

All students are eligible for student membership in this professional organization and qualify for a substantial discount in membership fees as full-time students.

WASLA is the local Washington State Chapter of the ASLA. WASLA has several committees that may be of interest such as Advocacy or Student and Emerging Professional.

Membership materials are available on the ASLA website: www.asla.org
WASLA: <https://www.wasla.org/>

WASLA Student Chapter (UWASLA)

The University of Washington Student Chapter of the American Society of Landscape Architects (UWASLA) represents both the graduate and undergraduate student bodies in the department. It offers a mentorship program and hosts a variety of social and educational activities throughout the school year.

For the current activities, visit [the website](#) or Facebook: UW Student Chapter of the ASLA.

Landscape Architecture Professional Advisory Council (LA PAC)

The Professional Advisory Council (PAC) is a volunteer group of practicing landscape architects, formed to support the Department's teaching, outreach and fundraising efforts.

The PAC participates in various departmental events, serves as a sounding board for the Chair, and provides valuable input to the Department on professional issues, trends and opportunities as they relate to the teaching of landscape architecture. In doing so, it connects the Department with the professional community, grounds the program in actual practice, and expands the capacity of the Department at a time when University resources are limited.

See the department website for a list of current members and links to previous PAC-sponsored lectures: larch.be.uw.edu/support/professional-advisory-council/

Professional Organizations for Allied Disciplines

There are several professional organization chapters for allied disciplines in Seattle, often with student groups. Students are encouraged to contact allied organizations directly as related to their interests. Some to consider are AIA Seattle and Center for Architecture and Design (Architecture), Urban Land Institute (Urban Development), American Planning Association (Urban Planning).