

Apply to Graduate the first two weeks of the quarter you plan to graduate, especially Spring Quarter, if you would like to have your name appear in the UW Graduation Program. This year the graduation ceremony will be online, and you need to have applied to graduate by April 17, 2020.

1. BLA students meet with Nick Dreher to make sure everything is in order and a graduation application has been filed. Often these are completed in Winter Quarter, to help you get priority in registering for classes Spring.
2. [UW Commencement 2020 Information](#) (June 13, 2020):
2. College of the Built Environment (CBE) Commencement 2020 Information (June 13, 2020): Still be planned.
3. [Diplomas](#): Your diploma will be sent to your permanent address 3-4 months after you graduate. Be sure you have changed your address in MyUW, to where you want it mailed.

Things to do BEFORE you Graduate

- **Update your current and permanent addresses including email.** Make changes through MyUW. Your diploma will be mailed to this address.
- **Pay all Library fines and bills.** If not paid, a hold will be placed on your transcript. <https://www.lib.washington.edu/services/borrow/fines>
- **Pay all Hall Health fines and bills.** If not paid, a hold will be placed on your transcript. <https://wellbeing.uw.edu/hall-health-billing/>
- **Grades + Grade Changes.** Make sure grade changes from past quarters have been submitted. Contact the professor to remind them, if needed.
- **Check your Degree Auditing Report System (DARS) Report**
- **Save/Archive your work.** Be sure you have saved all work stored on UW computers.
- **Photograph all models.** Use the Photo Lab to take photos of your models for your records.
- **Do an Exit Interview and Complete the Exit Interview Survey.** Ken Yocom will conduct Exit Interviews for all graduating BLA + MLA students. This is an opportunity to provide feedback on what you feel are the strengths and weaknesses of the program. This feedback guides changes for future students, so your thoughts are valued. Appointments for exit interviews and the link for the exit interview survey will be posted soon.
- **Clean out your items in Gould Hall and your Student File.** If you still have items in Gould Hall, contact Vanessa to arrange to retrieve them.

Additional Information for International Students

International Students planning to do Optional Practical Training (OPT), please see:

<https://iss.washington.edu/employment/f1-employment/opt/>

UW Landscape Architecture degrees are now coded as STEM degrees, which means you now have an additional 24 months of OPT time to work in the country (12 months + 24 months). The major name that shows up on your OPT is Sustainability Studies (30.3301), not Landscape Architecture (04.0601). However, you still earn a Masters or Bachelors of Landscape Architecture. The coding is for STEM OPT purposes only. <https://iss.washington.edu/employment/f1-employment/opt/24-monthextension/>

Things to do/know AFTER You Graduate

- **Alumni Database.** Send JoAnne your updated address including your non-UW email address for the Department's Alumni Database. The database is not shared with any organizations outside the Department. The database is used for program accreditation and reports as well as a resource for inviting alumni to participate on reviews, for students searching for job and internships, and for alumni newsletters. If you are job hunting and would like information from the database, please contact JoAnne.
- **Update your contact and job information each time it changes.** Whenever you change locations or jobs, please contact the Department so we can update your information. Accurate and up-to-date information is required for reports for accreditation and for the Council of Educators in Landscape Architecture (CELA).
- **Access to the Digital Commons and Gould Hall.** After you graduate, you will only have access to the Digital Commons and Gould Hall during regular business hours. You will have access to the CBE computers as long as your UW netid works.
- **Transcripts + Degree Verification.** If you need degree verification for an employer before your diploma arrives, you can order a transcript through the registrar - <https://registrar.washington.edu/students/enrollment-and-degree-verification/>
- **UW Alumni Association.** You can buy an annual or lifetime membership for the UW Alumni Association after graduating. There is reduced cost for lifetime memberships if purchased within 6 months of graduating. Useful benefits of membership include email forwarding from your UW email and use of the UW Libraries. More info - <https://www.washington.edu/alumni/>

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